

Job Vacancy Announcement
for
Publication on the Early Childhood Project Job Board



Job Information

Job Title: Head Start Cook

Program Name: Head Start

Location of Job: Harlowton, MT

Hours/week: 30

Wage/Salary: 16.13 - 17.07

Job Description:

Central Montana Head Start is seeking a reliable and caring Cook to prepare nutritious meals and snacks for children in our early childhood program. The ideal candidate will follow USDA guidelines and ensure safe food handling practices in a clean, organized kitchen.

Responsibilities:

- Prepare serve meals and snacks for children
- Maintain Kitchen cleanliness and food safety standards
- Keep accurate inventory and food temperature records
- Collaborate with Staff to meet dietary needs

Job Requirements

Education:

High School Diploma or GED
Food handler's permit required or willingness to obtain

Experience:

Food service experience preferred
Knowledge of safe food handling
Must pass state and federal background checks

Other Requirements: _____

Application Requirements

Application Requirements:

Application Deadline: Rolling

Contact Name: Alex Thompson

Contact Phone: 406.632.4382 ext 3005

Contact Email: alex.thompson@cmheadstart.org

The Job Board is provided for informational purposes only. The Early Childhood Project does not endorse any particular ECE organization or guarantee job placement.

***Please send completed form to ecp@montana.edu**