



Practitioner Registry Appeal for Career Path Level

You may appeal to the Practitioner Registry Review Committee if you feel the level that you were placed at is incorrect. The purpose of the appeal process is for college coursework only, appeals regarding years of experience in lieu of college credit will not be considered.

If you wish to appeal, you must meet the following requirements:

1. Current on the Practitioner Registry
2. Please refer to the Career Path for work hour requirements. Early childhood settings are programs offering services to young children and their families including administrative and teacher/caregiver roles, or programs that conduct training or education in early childhood.
3. College coursework or degree from regionally accredited colleges or universities. In order to count towards a level on the Career Path, college credits and degrees must be from a regionally accredited college or university. The US Department of Education manages a database for institutional accreditation, which can be found at www.ope.ed.gov/accreditation.

Directions: Practitioner Registry Appeal for Career Path Level

Name: _____ Registry ID#: _____

Email: _____ Phone: _____

I am currently a Level _____ I am appealing for Level _____

Include the following:

1. Copy of official college transcripts
2. Completed credit record (page 2)
3. Course descriptions from the college on content of specific coursework you wish to appeal.
4. Employment History Form
5. Copy of your current resume (optional)

To view your current credit review done by ECP, log into your online Practitioner Registry account and view the attachment next to your college education.

I certify that all information given is true and correct.

Applicant Signature: _____ Date: _____

Early Childhood Project Credit List

Institution name: _____
 Degree Awarded & Date: _____

Indicate courses that you wish to appeal below. Courses must be listed in each of the required knowledge base areas listed below to be considered for an appeal.

All credits and degrees must be from regionally accredited colleges and universities and carry a letter grade of C or better. Pass/Fail classes and classes for less than 2 semester college credits will not count towards EC Credits on the Career Path. Quarter credits are converted to semester credits by dividing the total number of quarter credits by 1.5. For requirements that include 12 semester college credits, those early childhood credits can fall in any knowledge base area below. For requirements that include 20 semester college credits, those early childhood credits must fall within four required areas noted with an *(asterisk).

Knowledge Base Area	Course number and title	Credits
Child Development *		
Teaching and Engagement*		
Curriculum and Learning Environment *		
Family & Community Partnerships*		
Observation, Documentation & Assessment		
Professionalism		
Total Semester College Credit		