



It's time to join the Montana Early Childhood Practitioner Registry!

Applying to the Practitioner Registry for the first time can seem daunting and we are here to help. The Early Childhood Project wants to recognize and support your early childhood professional development growth as you build your knowledge and skills working with young children and their families. We value your important work and are committed to offering services through the Practitioner Registry to certify, verify, document, honor and advance you as an early childhood professional in Montana.

Why is it important to be a part of the Practitioner Registry?

- You must be on the Practitioner Registry to meet the State Child Care Licensing requirements
- You will be recognized, along with 5000 of your colleagues, for your professional achievements in the field of early childhood education
- You will be placed at a level on a specialized **Career Path** that provides you with a roadmap for achieving your educational and professional goals. The Career Path supports you as you increase your training and education to improve the quality of care for all children. By providing a clear picture of where you are now on your **Career Path**, you'll know exactly what is needed to advance to the next level
- The Career Path provides a formalized way to recognize the development of all early childhood practitioners
- You will have 24-hour access to your **Professional Development Record** that tracks your education, employment and approved trainings
- You will be able to market and promote yourself to current and future employers and the families you serve

Why is the Early Childhood Project Practitioner Registry now required for a licensed care provider in Montana?

To comply with federal and state requirements and accurately represent the early childhood workforce in Montana. We are taking this opportunity to streamline systems and support providers in licensed care.

How do I learn more about the Early Childhood Project and join the Practitioner Registry?

Visit www.mtecp.org to learn more about the Early Childhood Project.

1. How do I join the Practitioner Registry?

1. Go to <http://www.mtecp.org/>
2. Click LOG IN at the top right corner of the home page
3. Enter your username/password if an account already exists **OR** click CREATE ACCOUNT
4. Once your account has been created, you can now APPLY by submitting documentation

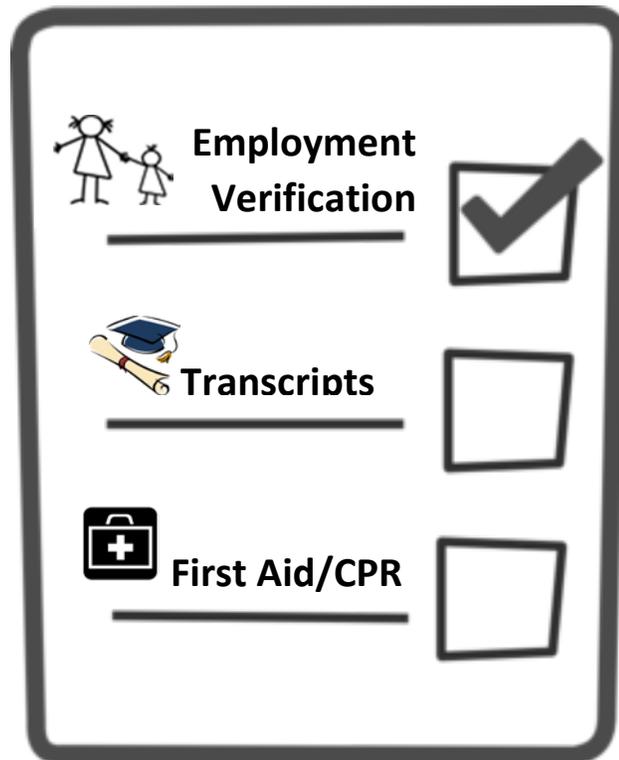
Helpful tips to becoming current on the Practitioner Registry

- Read each tab carefully
- Enter your information and **upload** your:
 - **Employment Verification** form, and
 - **Transcripts** (from your highest level of education, i.e. high school, college)
 - **First Aid/CPR**
- Submit your application when **ALL** of your documents have been **UPLOADED** to your account. Please click and open your document to make sure it uploaded correctly

- Remember to log into your account frequently to check staff notes and the status of your Registry application
- Your individual account is unique to you! Encourage and support your staff and colleagues to create their own account
- Look for emails from ECP to stay informed and update your email address if it changes
- There are great tools and apps to help you upload your documents via your mobile device, such as [CamScanner](#) and the [iPhone Tiny Scanner](#)

Who can I talk to for more information and assistance?

- Early Childhood Project:
 - Our website has a lot of great information, including forms, resources, trainings, and links to support you: www.mtecp.org
 - **Contact Us!** You can submit an email to ecp@montana.edu or call us at 406-404-1624
- Your State Child Care Licensor: <https://dphhs.mt.gov/gad/Licensure/childcarelicensing>
- Your local Child Care Resource and Referral Agency (CCR&R): <https://dphhs.mt.gov/hcsd/ChildCare/ChildCareResourceandReferral>



The Early Childhood Project would like to commend you for your dedication to professionalism in the field of early care and education, and for your service and support to young children and their families across Montana! For more information and Resources about the Practitioner Registry, please contact us at ecp@montana.edu or 406-404-1624.